

**INDUSTRIAL DEVELOPMENT AUTHORITY  
OF THE CITY OF SIERRA VISTA**

**Special Meeting Agenda**

July 12, 2018

3:30pm

First West Properties Corporation Conference Room  
1700 S. Highway 92, Suite E100, Sierra Vista, AZ 85635

1. Call to Order  
Roll Call - Susanne Trimbath, Sid Downey, Rachel Hansen, Mia Pietrusiewicz, Wafaa Smith  
Frank Moro-First West Properties, Rachel Gray-City of Sierra Vista
2. Approval of Agenda
3. Approval of Minutes from April 24, 2018 meeting
4. Management/Treasurer's Report
5. New Business
  - A. Acceptance of New Board Members
    - 1) Rachel Hansen
    - 2) Mia Pietrusiewicz
    - 3) Wafaa Smith
  - B. Election of Officers  
(Current Slate of Officers: Vice President - Susanne Trimbath, Treasurer - Sid Downey)
    - 1) President
    - 2) Vice President
    - 3) Secretary
    - 4) Treasurer
6. Old Business
7. Call to the Public
8. Set time and date of next meeting
9. Adjournment

**Industrial Development Authority of the City of Sierra Vista  
Minutes- Special Board Meeting July 12, 2018**

**CALL TO ORDER**

Vice President, Susanne Trimbath, called the meeting of the Industrial Development Authority of Sierra Vista, Arizona, to order at 3:03pm on July 12, 2018, in the First West Properties Corporation conference room.

**ROLL CALL**

The following Board Members were present: Susanne Trimbath, Sid Downey, Clyne Namuo, Frank Moro, Consultant, and prospective board members, Rachel Hansen and Wafaa Smith were also present. A quorum of the current Board Members was established.

**APPROVAL OF AGENDA**

Susanne Trimbath motioned to approve the agenda, as written, Sid Downey seconded, the motion carried.

**APPROVAL OF MINUTES**

Susanne Trimbath motioned to approve the minutes from the April 24, 2018. Sid Downey seconded, the motion carried.

**NEW BOARD BUSINESS**

Susanne Trimbath introduced new board members, Rachel Hansen and Wafaa Smith. Both introduced themselves and shared their backgrounds. All board members also participated in individual introductions. Susanne Trimbath motioned to accept the three new board members, Sid Downey seconded, the motion carried. The three applications were previously approved by City Council. Rachel requested that financials for Marianne and Sierra Linda be emailed to Board for review. Board members present all received email of Public Transparency.

All board members continue to search for new prospects, ideally to fill all seven board positions.

**OLD BOARD BUSINESS**

Board requested topics for future agenda from members to create overview of business for new members.

1. Overview and Project update from Frank Moro on current IDA projects.
2. Possible City Tour to update Board on ongoing and upcoming City Projects and West End Revitalization projects. Invite Mike Cline and Tony Boone.
3. Request from Board to participate in a skills assessment of current board members.
4. Board moved to do FHLB update when all members are present.

**ELECTION OF OFFICERS**

Suzanne nominated Rachel Hansen for President and Sid Seconded. The Board motioned for election of officers. Board voted unanimously. Rachel Hansen-President, Susanne Trimbath-Vice President, Wafaa Smith-Secretary, and Sid Downey-Treasurer.

**NEXT MEETING**

The next meeting date will be August 9<sup>th</sup>, 2018. Rachel to host.

**ADJOURNMENT**

Susanne Trimbath motioned to adjourn the meeting at 4:10pm, Sid Downey seconded, the motion passed.

APPROVED

By: \_\_\_\_\_

Date \_\_\_\_\_